



Training & Development Officer

Responsibilities

- Identify training needs by leading and performing Training Needs Analysis
- Translate requirements into deliverable competency based training packages that will prepare employees for the challenges of working in the MRO environment
- Plan the annual training program and prepare teaching plans
- Develop or oversee the production of training handouts, instructional materials, aids and manuals
- Deliver training courses
- Assess training effectiveness to ensure incorporation of taught skills and techniques into employees work behavior

Requirements

- A recognised Trainer qualification
- Experience with developing and conducting hands-on, instructor-led technical courses
- Experience in an aerospace repair and overhaul, maintenance or manufacturing environment
- Knowledge of instructional design theory and learning principles
- Familiar with learning management software (eg. Moodle)
- Ability to present complex information to a variety of audiences
- Proficiency in MS Office suite

(Only short-listed candidates will be notified)