



Certifying Support Assistant

Responsibilities

- Maintain engine/component mandatory records and other documentation as may be required by regulatory authorities having jurisdiction and compiling any other records the Airlines may require
- Work with Engineers, Operations, Customer Business, Logistic and Quality personnel on documentation and records.
- Create and maintain the component life and shop visit run in SAP system
- Notify any incomplete or ambiguous engine data
- Compile and supply module technical documents for Airlines
- Maintain contracted records for Airlines
- Maintain the storage of the organization's technical records

Requirement

- Diploma in Mechanical, Aerospace or equivalent Engineering disciplines.
- Basic knowledge of high bypass gas turbine engines and the engine assembly process.
- Experience in an engine or component overhaul shop is valued.
- Proficient in MS Excel and Word. Knowledge of SAP is an added advantage.
- Meticulous and detailed minded

(Only short-listed candidates will be notified)