



# **Technical Support Assistant**

## **Responsibilities**

- Create and update Engine Overhaul and Repair technical instructions in SAP in accordance with OEM approved data.
- Work with Engineers, Operations and Quality personnel to ensure accuracy and effectiveness of the worksheets.
- File and maintain OEM engine manuals and technical documents in the Technical Library.
- Create and maintain the Generic Engine Structure and Material Master in SAP system.

## **Requirements**

- Diploma in Mechanical, Aerospace or equivalent Engineering disciplines.
- Highly analytical and able to explain complex information in a clear and concise manner.
- Meticulous team player with good communication skills.
- Basic knowledge of component repair processes (eg. Welding, Machining, Thermal Spray, Paint, NDT, Cleaning)
- Basic knowledge of high bypass gas turbine engines and the engine assembly process.
- Experience in an engine or component overhaul shop is valued.
- Proficient in MS Excel and Word. Knowledge of SAP is an added advantage.