



Legal Counsel

You will be a valued partner to the business units and provide robust and prompt counsel for all legal and risk issues arising out of SAESL's business. There will be opportunities to be exposed to a wide range of corporate legal work from BAU contracts to project contracts and M&A documentation like joint venture agreements.

Responsibilities

- Negotiate and draft a variety of corporate/commercial contracts ranging from master services/supply of goods agreement and other procurement contracts, Maintenance/Repair/Overhaul Service agreements, joint venture contracts, financing documents, construction agreements, licences etc
- Advise on or willing to acquire knowledge in compliance related matters like Anti-bribery & Corruption, Sanctions, Export control.
- Draft board or shareholder resolutions and minutes, prepare corporate secretarial documentation and board packs and liaise with external corporate secretarial agents
- Liaise with various stakeholders in the U.K and in Singapore
- Advise on disputes and claims and manage external counsel in their conduct of these matters where necessary
- Establish legal workflow and maintain the contract template database and the NDA repository
- Provide ad hoc legal training to internal departments

Requirement

- Good LLB (Hon) or JD degree from a reputable university (local or foreign) with at least 3 years' post qualification experience as a lawyer in private practice in law firms specializing in corporate work, or as an in-house legal counsel
- Strong and concise drafting skills, excellent communication abilities and possess strong commercial acumen
- Team player with the ability to work independently guided by a code of ethics and confidence to make independent decisions
- Strong skills in IT applications

(Only short-listed candidates will be notified)